

How to Apply

Step 1. Transfer online (NEFT/Google pay etc.) the *Fee for Application Form* of Rs. 236. to XISS A/C (**See below***)

Step 2. Keep the Transaction ID/UTR of the above transfer.

Step 3. Take a print out of the Application form (below this page).

Step 4. Mention the Transaction Id/UTR *with date* on top left of the Form. Fill the rest of the Form. **Scan it.**

Step 5. Self-attest Photocopies of the documents (Certificates and Mark sheets as proof of the details filled in Section 9 (Educational Qualifications) / and/or Section 10 (Work Experience details) of the application form. **Scan these.**

Step 6. Send (email) the Scanned filled up Application form (see *step 4 above*) and all scanned documents (*step 5*) to: gis@xiss.ac.in

*XISS Account details for online Transfer of Application form Fee of Rs.236/-

Name of the Account	XAVIER INSTITUTE OF SOCIAL SERVICE
Name of the Bank	Bank of India
Branch	Main Branch, Main Road, Ranchi
Type of A/C	Savings
A/c No	490010100005815
IFS CODE	BKID0004900
MICR CODE	834013002
BANK IDENTIFIER	4900

