

XAVIER INSTITUTE OF SOCIAL SERVICE

A Minority Educational Institute, Approved by National Commission for Minority Educational Institutions (NCMEI)

Government of India, Covered Under Article 30(1) of The Constitution of India and

All India Council for Technical Education (AICTE), New Delhi.

Date: 06/11/2024

RECRUITMENT NOTICE 2024

REF.NO. XISS/02/2024 Dated 06/11/2024 Applications are invited for the following posts:

SN	Post	Program/Dept	No of Vacancy	Required	Desired
1.	Asst Prof (L-10)	PGDM-HRM	01	Ph.D. with specialized domains of HR, like Talent Mgt & Acquisition & Competency Mapping	Industry work-ex, Publications, Degree from premier Inst.
2.	Asst Prof (L-10)	PGDM-HRM	01	Ph.D. with specialized domains in Accounts and Financial Mgt, Banking/Insurance/ Microfinance	Industry work-ex, Publications, Degree from premier Inst.
3.	Asst Prof (L-10)	PGDM-RM	01	Ph.D. with M.Sc. Agriculture specialized in Mgt of Agriculture/ Land/ Water/ Crop Production/ Agribusiness/ Natural Resource/ Climate Change	Industry work-ex, Publications, Degree from premier Inst.
4.	Asst Prof (L-10)	Geoinformatics	01	Ph.D. in Geography/ Geomatics, Geology/GIS&RS/Environmental Sciences/Computer Science with GIS	Experience of handling GIS related project, Publication in Peer Review Journals, Field survey & Research Work, Drone Survey, Teaching Experience
5.	Training-cum- Placement Officer (L-10)	Under Placement Officer (Contractual)	01	MBA, Business Communication & Communication Lab with 10 Years of experience in placement activities	Education & Industry work-ex with premier institutes/industries
6.	Research Assistant	Research & Planning	02	M.A./ M Phil in Social Sciences with 5 years of experience	Work-ex with NGOs/ Organizations
7.	Assistant Project Officer	Research & Planning	01	M.A./MBA in Rural Management pursuing Ph.D.	Education & work-ex with premier institutes
8.	Assistant Project Officer	IT Related Position	01	Master's degree in IT or Comp. Sc. with minimum 5 years of experience in IT mgt, deep knowledge of programming language & OS, current equipment and technology	Digital Creatives, Education & work-ex with premier institutes
9.	Course Clerk	Admission & Examination	02	Graduation with knowledge of Office management (including email, correspondence & queries, etc.), student communication, proficiency in English, deep knowledge of MS Word, Excel, PPT, ERP/CRM, Internet skills	Digital Creatives, ready to travel, stay late hours in evenings, work on holidays

Further details are available at https://www.xiss.ac.in/careers. Last date for applying to the post is 30/11/2024.

Please Note:

(1) Preference will be given to the candidates belonging to the reserved categories.

(2) All Educational & Experience certificates are required at the time of Interview.

(3) Sending application through emails will not be entertained.

Director

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